University of Zambia
Centre for ICT – Consultancy and Training Unit
2024 Professional and skill based courses

COURSE	DURATION	DATE	TIME	MODE	
ICT Basic Skills (100% Online)	Self-Paced	Upon Registration	24/7 Access	Online	
Monitoring & Evaluation (100% Online)	Self-Paced	Upon Registration	24/7 Access	Online	
Digital Marketing (100% Online)	Self-Paced	Upon Registration	24/7 Access	Online	
Project Management & Planning (100% Online)	Self-Paced	Upon Registration	24/7 Access	Online	
22 April, 2024					
Advanced Excel	1Week		09:00 -12:00	In-person	
Cybersecurity Fundamentals (Evening)	2 weeks		17:00-16:00	In-person	
29 April, 2024					
Gender-Based Violence and Human Rights	1Week		17:30-19:30	Online	
Networking and Hardware Maintenance	3Weeks		09:00-16:00	In-person	
Strategic Management Planning	1Week		16:00-18:00	Online	
Procurement and Supply	1Week		17:30-19:30	Online	
6th May – 20th May, 2024					
CompTIA N+	1Week		09:00-16:00	In-person	
Peace and Conflict (Evening)	1week		17:30 – 19:30	Online	
Windows Server 2012/16	2Weeks		09:00-12:00	In-person	
Children's Rights and Child Protection	1Weeks		08:00-16:00	In-person	
Blockchain Basics (Evening)	1week		17:30 – 19:30	In-person	
Graphic Design Using Illustrator and InDesign	2Weeks		17:30-19:30	In-person	
26th May-5th June, 2024					
Occupational Health and Safety	1Week		17:00-19:00	Online	
Data Management and Analysis using SPSS	1Week		15:00-17:00	Online	
Advanced LAN Systems installation and CCTV Management	1Week		09:00-16:00	In-person	
Data Management and Analysis using STATA	1Week		15:00-17:00	Online	
Essential Windows Shortcuts	1 Day		17:00-19:00	Online	
Programming using C#	1Weeks		09:00-16:00	In-person	
Data Science with R and QGIS (Evening)	2weeks		17:00-19:00	In-person	
Teaching Methodology	2Weeks		09:00-16:00	In-person	
Masterclass Digital Marketing™	1Week		08:00-16:00	In-person	
3rd June, 2024					
MS Advanced Excel (Online Workshop)	**1 Week**		**09:00-16:00**	**Online**	**1,500.00**
ICDL					
ICDL(First six mudule pack)	**6 Weeks**		**10:00-12:00**	In-person	
Application Essentials (MS Office 2016, MS Office 365)	**6 Weeks**		**14:00-16:00**	In-person	
10th June-30th June, 2024					

Standard ICT Skills	6 Weeks	12:00-14:00	In-person
MS Word Advanced Formatting (Tables, Graphs)	1 Day	17:00-19:00	In-person
Advanced Excel	1 Week	16:00-18:00	In-person
Data Management and Analysis using SPSS	1 Week	17:30-19:30	In-person
Data Management and Analysis using STATA	1 Week	17:30-19:30	In-person
Data Management and Analysis using SPSS	1 Week	17:00-19:00	Online
Occupational Health and Safety	1 Week	17:00-19:00	Online
Graphic Design Using Photoshop and InDesign	2 Weeks	17:00-19:30	Online
Mastering Sage Pastel (Evolution)	1 Week	17:30-19:30	In-person

FOR DETAILS:

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Kindly note that contact hours are from 08:00 to 17:00 Hours - Monday to Friday