



THE UNIVERSITY OF ZAMBIA

OFFICE OF THE REGISTRAR

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ANNOUNCEMENT TO ALL 2022/2023 ACADEMIC YEAR GRADUANDS

Kindly be informed that the 53rd Graduation Ceremony of the University of Zambia will be conducted from **Monday, 20th to Friday, 24th May, 2024**. We request all graduands to carry out the final clearance procedure by the university as follows:

1. Fulfil all financial obligations to the university.
2. Obtain a clearance form from the Dean of Students Affairs Unit, then proceed to clear with:
 - 2.1. Your respective schools/units/directorates,
 - 2.2. University Library, and
 - 2.3. Student Finance.
3. Payment of the K400.00 participation fee either by card swiping at our accounts office room two (2) or bank deposit using the following bank accounts:
 - 3.1. Zambia National Commercial Bank (ZANACO)
UNZA Registrar's Department
0306506302182
UNZA Agency
 - 3.2. Standard Chartered Bank Zambia
UNZA Registrar's Department
0100110273800
Branch Code: 0617
Main Branch
4. Submission of the deposit slip to the office of the Accountant, Academic Affairs, room two (2) to obtain the UNZA official receipt.

5. Provide acceptable evidence of this clearance at the Academic Office in one of the following rooms: 6, 8, 10, 13, and 14.

Please note that those who will not do the final clearance outlined above will not be allowed to participate in the graduation ceremony.

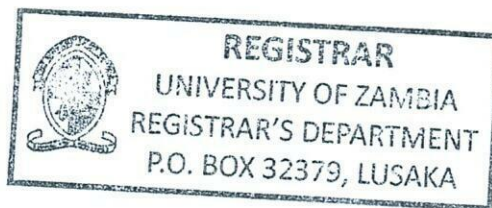
Further note that the clearance process for the graduation ceremony will not be available after **May 10th, 2024.**

For further details, please check the official UNZA Facebook page: www.facebook.com/unzaofficial or email: customerrelations@unza.zm. Additionally, check the University of Zambia website www.unza.zm under "[Announcement.](#)"

If you have any questions or concerns, please do not hesitate to contact us.



Ms. Theresa C. Chalwe
REGISTRAR



7th February 2024