



THE UNIVERSITY OF ZAMBIA

REGISTRAR'S OFFICE

ANNOUNCEMENT

THIS IS TO INFORM ALL 2021/2022 ACADEMIC YEAR GRADUANDS AND THE GENERAL PUBLIC THAT THE 52ND GRADUATION CEREMONY OF THE UNIVERSITY OF ZAMBIA WILL TAKE PLACE FROM **MONDAY, 22ND TO WEDNESDAY, 24TH MAY 2023 AT THE UNIVERSITY OF ZAMBIA GREAT EAST ROAD CAMPUS, LUSAKA .**

1. SCHEDULE OF GRADUATION

DATE	LEVEL OF STUDY PROGRAMMES	SCHOOLS/UNITS
MONDAY, 22 ND MAY, 2023	POSTGRADUATE	ALL SCHOOLS/UNITS
	UNDERGRADUATE	<ul style="list-style-type: none">• MEDICINE• PUBLIC HEALTH• NURSING SCIENCES• HEALTH SCIENCES• VETERINARY MEDICINE
TUESDAY, 23 RD MAY, 2023	UNDERGRADUATE	<ul style="list-style-type: none">• AGRICULTURAL SCIENCES• ENGINEERING• NATURAL SCIENCES• HUMANITIES AND SOCIAL SCIENCES• INSTITUTE OF DISTANCE EDUCATION• GRADUATE SCHOOL OF BUSINESS• LAW• MINES
WEDNESDAY, 24 TH MAY, 2023	UNDERGRADUATE	SCHOOL OF EDUCATION (FULL TIME AND EXTENSION STUDIES)

2. CLEARANCE PROCEDURES

ALL GRADUANDS ARE REQUESTED TO CARRY OUT THE FINAL CLEARANCE PROCEDURE AS FOLLOWS:

- (I) FULFIL ALL FINANCIAL OBLIGATIONS TO THE UNIVERSITY.
- (II) OBTAIN A CLEARANCE FORM FROM DEAN OF STUDENTS AFFAIRS UNIT THEN PROCEED TO CLEAR WITH:
 - a. YOUR RESPECTIVE SCHOOLS/UNITS/DIRECTORATES;
 - b. UNIVERSITY LIBRARY; AND
 - c. STUDENT FINANCE.
- (III) PAYMENT OF **K400.00** PARTICIPATION FEE EITHER BY CARD SWIPING AT ACADEMIC AFFAIRS ACCOUNTS OFFICE ROOM TWO (2) OR BANK DEPOSIT USING THE FOLLOWING BANK ACCOUNTS:

NAME OF BANK	ACCOUNT NAME	ACCOUNT NUMBER	BRANCH
ZAMBIA NATIONAL COMMERCIAL BANK (ZANACO)	UNZA REGISTRAR'S DEPARTMENT	0306506302182	UNZA AGENCY
FIRST NATIONAL BANK OF ZAMBIA (FNB)	UNZA REGISTRAR'S DEPARTMENT	62607694371	ACACIA BUSINESS PARK
STANDARD CHARTERED BANK ZAMBIA	UNZA REGISTRAR'S DEPARTMENT	0100110273800	MAIN BRANCH

- (IV) SUBMISSION OF THE DEPOSIT SLIP TO THE OFFICE OF THE ACCOUNTANT, ACADEMIC AFFAIRS, ROOM TWO (2) TO OBTAIN THE UNZA OFFICIAL RECEIPT.
- (V) PROVIDE ACCEPTABLE EVIDENCE OF THIS CLEARANCE AT ACADEMIC OFFICE IN ONE OF THE FOLLOWING ROOMS; 6, 8, 10, AND 14.

(VI) REGISTRATION FOR PARTICIPATION IN THE GRADUATION CEREMONY AT THE FOLLOWING DESIGNATIONS:

CATEGORY OF GRADUANDS	VENUE
POSTGRADUATE	DIRECTORATE OF RESEARCH AND GRADUATE STUDIES (DRGS)
FULL TIME UNDERGRADUATE GRADUANDS	LEARNING TEACHING CENTRE (LTC) COMPUTER LAB (NEXT TO CONFUCIUS INSTITUTE)
DISTANCE EDUCATION STUDENTS	INSTITUTE OF DISTANCE EDUCATION OFFICES (JESMONDINE)
GRADUATE SCHOOL OF BUSINESS STUDENTS	GRADUATE SCHOOL OF BUSINESS OFFICES

3. OTHER IMPORTANT INFORMATION TO NOTE

GRADUANDS ARE INFORMED THAT THOSE WHO WILL NOT DO THE FINAL CLEARANCE AS OUTLINED ABOVE WILL NOT BE ALLOWED TO PARTICIPATE IN THE GRADUATION CEREMONY.

BE ADVISED THAT REGISTRATION FOR PARTICIPATION IN THE GRADUATION CEREMONY WILL NOT BE ALLOWED BEYOND **30TH APRIL, 2023**.

REGISTRATION OF PHOTOGRAPHERS AND VENDORS WILL BE DONE AT THE PUBLIC RELATIONS UNIT DURING THE SAME PERIOD.

FOR FURTHER DETAILS, GRADUANDS SHOULD CHECK THE OFFICIAL UNZA FACEBOOK PAGE:

WWW.FACEBOOK.COM/UNZAOFFICIAL

OR EMAIL customerrelations@unza.zm.

ADDITIONALLY CHECK THE UNIVERSITY OF ZAMBIA WEBSITE WWW.UNZA.ZM UNDER "**ANNOUNCEMENT**"


THERESA C. CHALWE (Ms.)
REGISTRAR



23RD MARCH, 2023