



THE UNIVERSITY OF ZAMBIA

EMPLOYMENT OPPORTUNITIES

Applications are invited from suitably qualified and experienced persons to fill the following positions at the University of Zambia:

1. RESIDENT ENGINEER - 1 POSITION

PURPOSE: Responsible for managing activities pertaining to estate management, construction, maintenance and rehabilitation of University Infrastructure, plant and equipment.

RESPONSIBILITIES:

- Preparing and ensuring adherence to work plans;
- Spearheading preparation of detailed inventory of all university infrastructure both mobile and fixed assets;
- Spearheading formulation of maintenance plans for planned, unplanned and scheduled maintenance plans;
- Representing the University on major construction projects to ensure that projects are built within the specified time frame, desired quality standards and attainment of value for money;
- Spearheading provision of technical specification for preparation of tender documents for all university construction projects;
- Presiding over the technical evaluation committee and directing the issuance of variation orders and site instructions;
- Spearheading preparation and verification of final account for civil engineering and building construction projects;
- Advising Management on cost implication on proposed construction projects and maintenance project e.g. life cycle costing;
- Resolving design or construction problems and meeting with contractors and the public;
- Directing the scrutinizing and approval of all civil engineering drawings prepared and submitted by the civil engineering contractors for University approved projects to ensure compliance to required standards;
- Superintending over the preparations of bills of quantities and cost estimates for all in-house-work and the University tender documents for outside engineering works;
- Directing the usage of computer aided engineering and design software and equipment to prepare engineering and design documents; and
- Directing the identification of project sites, and interpreting and analyzing reports, maps, drawings and tests on soil composition, terrain, hydrological characteristics and other geological data to plan and design projects;
- Supervising and appraising subordinate staff; and
- Ensuring the preparation of quarterly and annual operational performance reports.